

### III. ADMINISTRATION AND GOVERNANCE

#### A) RECORDS OF OFFICIALS

- 1) The USTA Officiating Department, on behalf of the USTA National Officials Committee, must maintain records for each Official, including the Official's address, USTA Certification, and evaluations (if available).
- 2) Access to evaluations (when available) must be provided to the appropriate Sectional Association Chair.
- 3) Upon request, a Sectional Association President may have access to the records for their respective Sectional Association.
- 4) An Official may have access to their officiating record annually.

#### B) AMENDMENTS

- 1) These *USTA Officiating: Certification Regulations* may be amended by the USTA Officials Committee with the approval of the Officials Regulations Subcommittee.
- 2) The Officials Regulations Subcommittee consists of the Chair, Vice Chair and Staff Member of the USTA Officials Committee, the Sectional Association Chair of at least one Sectional Association, and such other members appointed by the Chair. The Chair of the USTA Officials Committee serves as Chair of the Officials Regulations Subcommittee.
- 3) Proposed amendments to the USTA Officiating: Certification Regulations are subject to review and comment by the Office of General Counsel and the Chair of the Constitution and Rules Committee prior to distribution for consideration.
- 4) Each amendment shall be in writing and forwarded to the Presidents and Executive Directors of the Sectional Associations and the USTA Officials Committee for comment at least twenty-one days before any meeting at which the amendment will be considered.
- 5) Unless otherwise specified, amendments become effective January 1 of the following year.