

USTA ADULT COMPETITION COMMITTEE / REGULATION SUBCOMMITTEE

Annual Adult & Family Regulation Change Proposal **TIMELINE**

(References to meetings and voting are consistent with the USTA Bylaws, and must follow the USTA guidelines, including notice timelines, quorum, and other applicable requirements)

| DATE | TASK | WHO | NOTES |
|--------------------------------|--|--|---|
| No later than May 15th | Deadline to submit proposals to change Adult and Family Regulation for the next year | Adult Competition Committee Members, USTA Board, Nat'l. Adult Tournaments Staff, Sectional Association Adult Tournaments Staff | Refer to USTA Adult & Family Tournaments Regulation Subcommittee Policy and Procedure / Regulation Change Proposals for criteria, official form, and timeline. USTA National Staff submissions thru National Adult Tournaments Administrator; Sectional Assoc. submissions thru Adult tournament section Staff; Individual submissions require Sectional Assoc. endorsement. |
| No later than June 1st | Regulation Subcommittee Chair to review all submissions for completeness and clarity, and contact proposers in the event that there are any questions regarding intent and substance. | Regulation Subcommittee Chair | |
| No Later than June 10th | Submission of the rationale and proposed changes to the Chair of Constitution and Rules Committee and the Office of General Counsel for review | Adult Competition Committee Chair and USTA Staff | |
| No later than June 15th | Proposed Regulation changes forwarded to Adult Competition Committee members and Sectional Associations (EDs & Staff), for review | National Adult Tournaments Staff & Regulation Subcommittee Chair | |
| No Later Than July 5th | Not less than 21 days the Adult Competition Committee, Adult Tournaments National Staff, and Sectional Associations (thru Sectional Staff) complete their review, vote on, and/or provide comments on change proposals in their respective meetings. | Adult Competition Committee Members and Adult Tournaments National Staff | Votes are taken in their respective meetings. |
| 2nd Week of September | Sectional Associations (thru the Adult Tournaments Sectional Staff) and Adult Competition Committee votes tabulated and forwarded to the Regulation Subcommittee Chair. | National Adult Tournaments Staff | |
| November 15th | Post Adult and Family Regulation Change Procedures/Timeline to USTA Adult Tournaments Resources & Regulations section of the website. | National Adult Tournaments Staff | |